

Birthday Party Information for Website 2025-2026

For your Birthday Party, you have

- **EXCLUSIVE USE OF THE VENUE FOR 2 HOURS**

The venue is hired out for a period of 2 hours (this includes arrival and clearing away), with exclusive use of the gym and all the available equipment. This is an unstructured, party for children; we have soft play equipment for the younger children to use. Staff members are there to ensure your party runs smoothly and safely

- **UP TO 30 CHILDREN**

Cost of party includes up to 30 children maximum, (extra children £5 each), the maximum age of children attending is 11 years. We require a list of children's names that will be attending the party at least one week before the event date

- **COST OF PARTY £195**

This excludes food, but party food can be provided, (for an extra £3.50 per person, please see below), or brought in by yourselves. We have a small kitchenette area to plate up food. Please be aware that this is not a fully equipped kitchen and has no facilities for hot food

- **PAYMENT**

- A £100 non-refundable deposit is required within seven (7) days of booking, to keep your slot.
- The remaining £95 is due by four (4) weeks before the party date.
- Once the deposit has been received, your party date will be confirmed by email.

Please be aware, that if the deposit payment is not received within 7 days of the booking form being sent out, we will assume you no longer require the party and the date will be reopened to others.

- **REFRESHMENTS**

Hot & cold drinks are available for you and your parents to purchase from £1.20 each.

- **TIMINGS – (1hr 45mins party time – 15mins clear down)**

We recommend that you advise your guests the party is for 1 hour 45 minutes, (as the total booking time of 2 hours, includes arrival and 15 minutes to clear away at the end, prior to departure).

- *Please note you are not able to arrive earlier than 5 minutes before your allotted time as the venue may already be in use with a previous party / gymnastics session*
- *Also, there could be another party following you, which starts 15 minutes after your party ends, so we have to be strict on timings*

- **FOOD** - We can offer you 2 options, both at £3.50 per child;

Option 1 = Buffet Style

Plates of sandwiches (ham, cheese or jam)

Plates of mini sausages & sausage rolls

Bowls various crisp / snacks, (Teddy Bites, Skips, Cheese Savouries)

Carrot sticks, cucumber sticks, baby tomatoes

Bread Sticks

Selection of fruit

Selection of Cakes & Biscuits

Option 2 = individual child's food bags consisting of

A Sandwich (selection as above)

Pkt Pom Bears

Mini Box Raisins

Pkt of Mini Biscuits

Pkt Haribo sweets

(the name of each child, sandwich option and any allergies or dietary requirements are needed)

Sorry, but options can't be mixed. Both options also allow for unlimited squash (Orange or Blackcurrant) and water during the party.

IMPORTANT INFORMATION FOR THE HOSTING PARENT

It is your responsibility to inform parents and children before arriving

- No food, drink or chewing gum to be taken on to gym apparatus / equipment
 - No alcohol consumption or smoking is permitted anywhere within the building or grounds
 - No somersaults are to be performed anywhere within the gym
 - No outdoor shoes to be worn on the gym apparatus / equipment
 - Appropriate leisure wear should be worn on gym apparatus / equipment during party session
 - Adults are NOT allowed on the apparatus or gym equipment, they can walk round to supervise their children
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- Beccles Royales Gymnastics Club accepts no liability for lost, stolen or damaged item